

Proactive disclosure under Section 4(1)(b)(i): Particulars of its organisation, functions and duties

The Directorate of Treasuries and Accounts, Manipur was established as per Finance Department, Manipur Order No. 33/1/91-PC dated 18th November, 1991. The newly created Directorate was to act as the nodal organisation for a phased take-over of accounts work from the Accountant General, Manipur by formulating and implementing such schemes as may be necessary, besides being the controlling organisation of the Treasuries and allied establishments in the State.

The Directorate of Treasuries and Accounts, Manipur is a head of department under Finance Department of Government of Manipur as declared by the Government and listed in the Schedule IV of the Delegation of Financial Power Rules of Government of Manipur. The Directorate is headed by the Director from the Manipur Finance Service (MFS) cadre and is assisted by a group of MFS officers viz. Joint Director (two nos.), Deputy Directors (two nos.), Asst. Directors (two nos.) District Treasury Officers (11 nos.), Sub-Treasury Officers (seven nos.) and Assistant Treasury Officers.

Some important functions of the Directorate are as stated below:

1. Administration of Treasury Business through TreasuryNet, e-GRAS, GST-GRAS, Online Pension Payment System and mPension System.
2. Co-ordination with RBI.
3. Budgetary Control of Treasury.
4. Inter District Transfer of Treasury Staff.
5. Inspection of Treasuries and Sub-Treasuries.
6. Monitoring of Monthly submission of Treasury Accounts to the PAG, Manipur.
7. Amendment of Treasury Rules and Regulations.
8. Implementation of NPS Control, collection and transfer of NPS fund.
9. Preparation of database of employees and pensioners.
10. Control of post strength of all DDOs under the Department.

Duties:

1. Receipt of Government money.
2. Custody of Government money.
3. Processing of claims of various Government departments, societies, Autonomous bodies/council and passing of bills for payment, after due validation by Treasury.
4. Acting as banker in respect of funds of local bodies and similarly placed institutions who keep their fund with Treasuries.
5. Maintenance of initial accounts, rendering of accounts to the Principal Accounts General.
6. Payment of pension relating to Civil (State), Freedom fighter and other state.
7. Issue of judicial / non judicial stamps.
8. Managing the National pension Scheme & NPS lite.
9. Real time monitoring of expenditure & receipt done through Treasuries.
10. Accumulation of DDO information and number of post strength.

Proactive disclosure under Section 4(1)(b)(ii): Powers and Duties of its Officers and Employees

1. The Director exercises powers and duties as the Head of Department according to the Delegation of Financial Powers Rules, 1995 of the Government of Manipur as amended from time to time. The Officers below the Director has not been delegated any power as per existing conditions. Their main duty is to assist the Director in decision making and disposal of references.
2. The Treasury Officers/Sub-Treasury Officers function as watch dogs and ensure the regularity of bills and have powers to pass the bills within the provision of CTR and observance of instructions issued by the Government from time to time. The Treasury/Sub-Treasury Officers are responsible for monitoring the fund provisions sub-allotted to each DDO. The transaction that takes place in the Treasuries /Sub-Treasuries are maintained and compiled and submitted to the Directorate each month for monitoring of transactions of the Treasuries. The monthly accounts are properly compiled and submitted to the Principal Accountant General, Manipur.
3. Senior Accountant: The Accountant is responsible under the orders of the Treasury Officer for keeping complete records of cash and book transactions of the district and subordinate treasuries and for the compilation of prescribed accounts and returns strictly in accordance with the directions and orders in force. He is also required to see that the rules and orders in force are observed in respect of all transactions of the treasury and to bring all cases of irregularity to the notice of the Treasury Officer.

Proactive disclosure under Section 4(1)(b)(iii): the procedure followed in the decision making process, including channels of supervision and accountability.

The Department takes decisions based on the Government orders, notifications and instructions.

Proactive disclosure under Section 4(1)(b)(iv): the norms set by it for the discharge of its function.

The Directorate of Treasuries & Accounts, Manipur, functions in accordance with the following norms and guidelines for the discharge of its mandated duties:

1. Administrative norms:
 - Discharges its functions as per service rules applicable to Government of Manipur departments.
 - Observes Manipur Secretariat Rules, General Financial Rules (GFR), and Civil Service Conduct Rules.
 - Follows norms laid down in the Office Procedure Manual of the state Government.
2. Norms for Delegation and Decision-Making:
 - Delegation of administrative and financial powers in accordance with Government instructions.

- Departmental proceedings and internal meetings follow standing orders and procedures.
 - Files processed in accordance with Office Manual guidelines.
3. Public Interface Norms:
- Ensures timely response to correspondence and RTI Applications.
4. Code of Conduct:
- All faculty and staff are expected to follow the Civil Services Conduct Rules and uphold the institutional integrity.

Proactive disclosure under Section 4(1)(b)(v): the rules, regulations, instructions, manual and records, held by it or under its control or used by its employees for discharging its function.

The Central Treasury Rules, the General Financial Rules and guidelines and instructions issued by the Government from time to time and are available in the Official website: <https://dtamanipur.nic.in>.

Proactive disclosure under Section 4(1)(b)(vi): a statement of the categories of documents that are held by it or under its control.

The Department maintains records of Service Books, Personal files of employees, Stock Registers, Attendance Registers, GPF Accounts for Group-D employees. Stamps, Cheque Books, Gazetted Salary Register and Forms and TRs are maintained at the District Levels.

Proactive disclosure under Section 4(1)(b)(vii): The particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof.

There is no consultative process with the public.

Proactive disclosure under Section 4(1)(b)(viii): a statement of the Boards, Committees and other Bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meeting of those Boards, Councils, committees and other bodies are open to the public, or the minutes are accessible for public.

1. **Local Purchase Committee:** The LPC is constituted as prescribed in Finance Department's Office Memorandum on tender rules from time to time.
2. **Lower Tender Committee:** Same as above.
3. **Internal Complaints Committee:** In compliance with the provisions under section 4 of the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2023, the Director, Treasuries & Accounts, Manipur, constituted an Internal Complaints Committee (ICC) in respect of the Directorate of Treasuries & Accounts, Manipur, consisting of the following members with immediate effect and until further orders.

Meetings are not open to the public.

Proactive disclosure under Section 4(1)(b)(ix): A directory of its Officers and employees

Name of Department : Treasuries & Accounts

Sl. No.	Name of Employee	Employee Identification Number (EIN)	Designation
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Name of Office : Directorate of Treasuries & Accounts

1	NONGTHOMBAM SUDIP SINGH	066733	Director
2	KONSAM BINKU	066756	Joint Director
3	THOUNAOJAM SAMSON MEETEI	083044	Joint Director
4	NATALIDITA NINGTHOUKHONGJAM		Deputy Director / Cyber Treasury Officer
5	SOIHEMLIU PALMEI		Deputy Director
6	LAISHRAM KOROUHANBA	096251	Senior Accounts Assistant
7	MUTUM BIDYALAKSHMI	098622	Senior Accounts Assistant
8	LOUKHAM RAHUL	099052	Senior Accounts Assistant
9	KHUMUKCHAM BIDYARANI DEVI	098628	Senior Accounts Assistant
10	SALAM BIRJIT MEETEI	098630	Senior Accounts Assistant
11	LAISHRAM BIDYAPATI CHANU	110138	Junior Accounts Assistant
12	JOHN MAHESH SENJAM	098638	Junior Accounts Assistant
13	TAREEF AZIZ	098636	Junior Accounts Assistant
14	KHUNDRAKPAM NEKESHOR SINGH	098640	Peon

Name of Office : Senapati Treasury

1	LAMGIN SINGSIT	087199	Treasury Officer
2	A. SANI	079218	Peon
3	R.S. GIDEON	008674	Daftry

Name of Office : Tadubi Sub-Treasury

1	LAMGIN SINGSIT	087199	Sub-Treasury Officer
2	SYED ALI	010145	Senior Accounts Assistant
3	N. HENRY HAOKIP	098734	Peon

Name of Office : Kangpokpi Sub-Treasury

1	REBEK LALPARVUL	009561	Sub-Treasury Officer
2	MANGGOULEN DOUNGEL	108387	Junior Accounts Assistant
3	LHINGNEILAM KHONGSAI	098648	Junior Accounts Assistant
4	LIMKHOSEI DOUNGEL	009664	Peon
5	LHINGJAHAT CHONGLOI	010102	Peon

Name of Office : Ukhrul Treasury

1	NINGTIPLA KEISHING	010124	Treasury Officer(i/c)
2	BAHUWON W	098631	Senior Accounts Assistant
3	KAPANGMI SHAIZAK	098304	

Name of Office : Wangoi Sub-Treasury

1	LAITONJAM NEPOLEAN SINGH	065306	Sub-Treasury Officer
2	N. JOYCHANDRA SINGH	009077	Senior Accountant
3	O. JITEN SINGH	009545	Junior Accounts Assistant
4	M. PREMJI SINGH	098637	Peon

Name of Office : Kakching Sub-Treasury

1	NGANGBAM THAMBALJAO SINGH	006112	Sub-Treasury Officer
2	SANASAM IBOPIHAK SINGH	009625	Junior Accounts Assistant
3	SAIKHOM AMARJIT PILLAR	083339	Junior Accounts Assistant
4	ANGOM BHAJAN SINGH	098639	Junior Accounts Assistant
5	YENKHO M MADHUMATI DEVI	093096	Chowkidar cum Sweeper

Name of Office : Imphal East Treasury

1	SANTOSHKUMAR CHONGTHAM	087189	Treasury Officer
2	Y. SOBITA DEVI	010192	Senior Accountant
3	CH. MANGLEM MEETEI	09834	Senior Accounts Assistant
4	H. SOMERJIT SHARMA	010079	Junior Accounts Assistant
5	NG. DEVAKUMAR SINGH	010080	Senior Accounts Assistant
6	YUMLEMBAM CHANCHAL DEVI	098624	Senior Accounts Assistant
7	I. RITIMALA DEVI	010187	Junior Accounts Assistant
8	M. KISHAN SINGH	093097	Chowkidar-cum-Sweeper
9	MD. RAKIP ALI	096260	Peon

Name of Office : Bishnupur Treasury

1	LONGJAM RATANKUMAR SINGH	083083	Treasury Officer
2	L. SURANJOY SINGH	009840	Junior Accounts Assistant
3	M. PRAPHULLO SINGH	009070	Senior Accounts Assistant
4	SHIVADATTA AHONGSHANGBAM	098621	Senior Accounts Assistant
5	TH. THOIBI	067694	Peon
6	KAPIL WAIKHOM	098645	Peon

Name of Office : Imphal West Treasury

1	SUSHILKUMAR NINGOMBAM	087410	Treasury Officer
2	AFTAB AHMAD SHAH	086789	Assistant Treasury Officer
3	H. DHANANJOY SINGH	010198	Senior Accounts Assistant
4	I. BINOKUMARI DEVI	009054	Senior Accounts Assistant
5	KH. BIJENDRO SINGH	009058	Senior Accounts Assistant
6	M. BIJENDRA SINGH	010183	Senior Accounts Assistant
7	Y. NARESHKUMAR SINGH	009073	Senior Accounts Assistant
8	NAOREM REENABALA DEVI	098649	Senior Accounts Assistant
9	L(O) LAISHRAM SANDHYARANI DEVI	078151	Junior Accounts Assistant
10	W. LAKHIKANTA	079531	Junior Accounts Assistant
11	PHANJOURBAM RENUBALA DEVI	108407	Peon
12	K. NABAKESHORE RONGMEI	009071	Senior Accountant
13	M. BIJOY SINGH	009047	Junior Accounts Assistant

Name of Office : Moreh Sub-Treasury

1	MD. ATAUR RAHAMAN	009907	Junior Accounts Assistant
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Name of Office : Chandel Treasury

1	KEISHAM BIJU SINGH	083775	Treasury Officer
2	S. GOJEN SINGH	009656	Senior Accounts Assistant
3	MEIPHUM MEDUN DANGSHAWA	098644	Junior Accounts Assistant
4	MANJURY MAKU	098633	Peon
5	L. RUNGHRING ANAL	096545	Chowkidar-cum-Sweeper

Name of Office : Tamenglong Treasury

1	AMOS GAI THOURAI KAMEI	087220	Treasury Officer
2	BONTALIU GANGMEI	105963	Peon
3	RINGPHUNSINANG PAMEI	010078	Chowkidar

Name of Office : Saitu Gamphazol Sub-Treasury

1	SHEIKHONGAM HAOKIP	014742	Sub-Treasury Officer
2	HENKHOLAL DOUNGEL	009633	Senior Accounts Assistant
3	MD IMTIAZ SHAH	098634	Senior Accounts Assistant
4	NGAMKHOTHANG KIPGEN	009624	Junior Accounts Assistant
5	LUNKHOGIN HAOKIP	098647	Peon

Name of Office : Thoubal Treasury

1	MEIRINGMEI AGANG KABUI	083192	Treasury Officer
2	MD. MUSTAFA KHAN	010093	Senior Accounts Assistant
3	N. BIMOLA DEVI	009541	Junior Accounts Assistant
4	TH. ROMITA DEVI	107542	Junior Accounts Assistant
5	MD. IQUEBAL HUSSAIN	087803	Peon
6	GAIPUICHAMLIU	098643	Peon

Name of Office : Imphal Sub-Treasury

1	NINGTHOUJAM KHAGEMBA MANGANG	087219	Sub-Treasury Officer
2	M. BROJENDRO SINGH	009100	Senior Accounts Assistant
3	MAYENGBAM MINAKISHORE SINGH	098626	Senior Accounts Assistant
4	RITA KEISHING	010169	Junior Accounts Assistant
5	KHANGJRAKPAM IRINA CHANU	103078	Junior Accounts Assistant
6	CHONGTHAM MEDINA CHANU	104512	Junior Accounts Assistant
7	L. JAWAN SINGH	009687	Daftry
8	THOCKCHOM REKHA DEVI	098635	Peon

Name of Office : Lamphel Treasury

1	L. TOMCHA SINGH	009588	Treasury Officer
2	S. IBUNGOCHOUBA SINGH	010094	Senior Accountant
3	CH. HAIBI DEVI	009099	Senior Accountant
4	PH. NABACHANDRA SINGH	009639	Senior Accountant
5	SOPHIA KEISHING	009622	Junior Accounts Assistant
6	B. JADUMANI SHARMA	098629	Senior Accounts Assistant
7	GEORGINA MOIRANGTHEM	098627	Senior Accounts Assistant

8	L. SATISHCHANDRA SINGH	105200	Junior Accounts Assistant
9	S. GIRANI SINGH	010121	Chowkidar
10	SR. SUHANI ANAL	098646	Peon

Name of Office : Moirang Sub-Treasury

1	NINGTHOUJAM BASANTA SINGH	012180	Sub-Treasury Officer
2	LAISHRAM IBOTOMBI	010182	Senior Accountant
3	JOGEN SOROKHAIBAM	098625	Senior Accounts Assistant

Name of Office : Jiribam Treasury

1	ARIF MUJAHID KHAN	087752	Treasury Officer
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Name of Office : Churachandpur Treasury

1	LUCY HAOKIP	083055	Treasury Officer
2	THANGKHOMAN	025290	Assistant Treasury Officer
3	HAOKHOTHANG LENGEN	009035	Senior Accountant
4	N. PUMSUANMUNG	010061	Senior Accountant
5	DIMLHING	010173	Senior Accounts Assistant
6	JAMTHIANLAL HANGZO	098623	Senior Accounts Assistant
7	J. LALTHANGSEI	010046	Junior Accounts Assistant
8	D. THANGKHOLUN HAOKIP	105201	Junior Accounts Assistant
9	K. A. MERCY	009093	Senior Accountant
10	LHUNKHOTINCHON BAITE	098632	Junior Accounts Assistant
11	CHINGKHANMANG	010055	Sweeper
12	CALEB L. BUONGPUI	098641	Peon

Proactive disclosure under Section 4(1)(b)(x): the monthly remuneration received by each of its Officers and employees, including the system of compensation as provided in its regulation

The Directorate has adopted the Manipur State revised Pay Rules, 2019.

Name of Department : Treasuries & Accounts

Sl. No.	Name of Employee	Pay Level	Designation
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Name of Office : Directorate of Treasuries & Accounts

1	NONGTHOMBAM SUDIP SINGH	14	Director
2	KONSAM BINKU	14	Joint Director
3	THOUNAOJAM SAMSON MEETEI	13	Joint Director
4	NATALIDITA NINGTHOUKHONGJAM	12	Deputy Director / Cyber Treasury Officer
5	SOIHEMLIU PALMEI	12	Deputy Director
6	LAISHRAM KOROUHANBA	5	Senior Accounts Assistant
7	MUTUM BIDYALAKSHMI	5	Senior Accounts Assistant
8	RAHUL LOUKHAM	5	Senior Accounts Assistant
9	KHUMUKCHAM BIDYARANI DEVI	5	Senior Accounts Assistant
10	SALAM BIRJIT MEETEI	5	Senior Accounts Assistant
11	LAISHRAM BIDYAPATI CHANU	4	Junior Accounts Assistant
12	JOHN MAHESH SENJAM	4	Junior Accounts Assistant
13	TAREEF AZIZ	4	Junior Accounts Assistant
14	KHUNDRAKPAM NEEKESHWOR SINGH	1	Peon

Name of Office : Senapati Treasury

1	LAMGIN SINGSIT	12	Treasury Officer
2	A. SANI	1	Peon
3	R.S. GIDEON	1	Daftry

Name of Office : Tadubi Sub-Treasury

1	LAMGIN SINGSIT	12	Sub-Treasury Officer
2	SYED ALI	5	Senior Accounts Assistant
3	N. HENRY HAOKIP	1	Peon

Name of Office : Kangpokpi Sub-Treasury

1	REBEK LALPARVUL	12	Sub-Treasury Officer
2	MANGGOULEN DOUNGEL	4	Junior Accounts Assistant
3	LHINGNEILAM KHONGSAI	4	Junior Accounts Assistant
4	LIMKHOSEI DOUNGEL	3	Peon
5	LHINGJAHAT CHONGLOI	1	Peon

Name of Office : Ukhrul Treasury

1	NINGTIPLA KEISHING		Treasury Officer(i/c)
2	BAHUWON W	5	Senior Accounts Assistant
3	KAPANGMI SHAIZAK	4	

Name of Office : Wangoi Sub-Treasury

1	LAITONJAM NEPOLEAN SINGH	9	Sub-Treasury Officer
2	N. JOYCHANDRA SINGH	8	Senior Accountant
3	O. JITEN SINGH	4	Junior Accounts Assistant
4	M. PREMJI SINGH	1	Peon

Name of Office : Kakching Sub-Treasury

1	NGANGBAM THAMBALJAO SINGH	9	Sub-Treasury Officer
2	SANASAM IBOPIHAK SINGH	4	Junior Accounts Assistant
3	SAIKHOM AMARJIT PILLAR	4	Junior Accounts Assistant
4	ANGOM BHAJAN SINGH	4	Junior Accounts Assistant
5	YENKHO M MADHUMATI DEVI	1	Chowkidar cum Sweeper

Name of Office : Imphal East Treasury

1	SANTOSHKUMAR CHONGTHAM	12	Treasury Officer
2	Y. SOBITA DEVI	8	Senior Accountant
3	CH. MANGLEM MEETEI	5	Senior Accounts Assistant
4	H. SOMERJIT SHARMA	5	Junior Accounts Assistant
5	NG. DEVAKUMAR SINGH	6	Senior Accounts Assistant
6	YUMLEMBAM CHANCHAL DEVI	5	Senior Accounts Assistant
7	I. RITIMALA DEVI	5	Junior Accounts Assistant
8	M. KISHAN SINGH	1	Chowkidar-cum-Sweeper
9	MD. RAKIP ALI	1	Peon

Name of Office : Bishnupur Treasury

1	LONGJAM RATANKUMAR SINGH	12	Treasury Officer
2	L. SURANJOY SINGH	6	Junior Accounts Assistant
3	M. PRAPHULLO SINGH	5	Senior Accounts Assistant
4	SHIVADATTA AHONGSHANGBAM	5	Senior Accounts Assistant
5	TH. THOIBI	1	Peon
6	KAPIL WAIKHOM	1	Peon

Name of Office : Imphal West Treasury

1	SUSHILKUMAR NINGOMBAM	12	Treasury Officer
2	AFTAB AHMAD SHAH	9	Assistant Treasury Officer
3	H. DHANANJOY SINGH	6	Senior Accounts Assistant
4	I. BINOKUMARI DEVI	6	Senior Accounts Assistant
5	KH. BIJENDRO SINGH	6	Senior Accounts Assistant
6	M. BIJENDRA SINGH	6	Senior Accounts Assistant
7	Y. NARESHKUMAR SINGH	5	Senior Accounts Assistant
8	NAOREM REENABALA DEVI	5	Senior Accounts Assistant
9	L(O) LAISHRAM SANDHYARANI DEVI	4	Junior Accounts Assistant
10	W. LAKHIKANTA	4	Junior Accounts Assistant

11	PHANJOURBAM RENUBALA DEVI	1	Peon
12	K. NABAKESHORE RONGMEI	7	Senior Accountant
13	M. BIJOY SINGH	4	Junior Accounts Assistant

Name of Office : Moreh Sub-Treasury

1	MD. ATAUR RAHAMAN	4	Junior Accounts Assistant
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Name of Office : Chandel Treasury

1	KEISHAM BIJU SINGH	12	Treasury Officer
2	S. GOJEN SINGH	8	Senior Accounts Assistant
3	MEIPHUM MEDUN DANGSHAWA	4	Junior Accounts Assistant
4	MANJURY MAKU	1	Peon
5	L. RUNGHRING ANAL	1	Chowkidar-cum-Sweeper

Name of Office : Tamenglong Treasury

1	AMOS GAITHOURAI KAMEI	12	Treasury Officer
2	BONTALIU GANGMEI	B	Peon
3	RINGPHUNSINANG PAMEI	A	Chowkidar

Name of Office : Saitu Gamphazol Sub-Treasury

1	SHEIKHONGAM HAOKIP	9	Sub-Treasury Officer
2	HENKHOLAL DOUNGEL	8	Senior Accounts Assistant
3	MD IMTIAZ SHAH	5	Senior Accounts Assistant
4	NGAMKHOTHANG KIPGEN	4	Junior Accounts Assistant
5	LUNKHOGIN HAOKIP	1	Peon

Name of Office : Thoubal Treasury

1	MEIRINGMEI AGANG KABUI	12	Treasury Officer
2	MD. MUSTAFA KHAN	5	Senior Accounts Assistant
3	N. BIMOLA DEVI	5	Junior Accounts Assistant
4	TH. ROMITA DEVI	4	Junior Accounts Assistant
5	MD. IQUEBAL HUSSAIN	1	Peon
6	GAIPUICHAMLIU	1	Peon

Name of Office : Imphal Sub-Treasury

1	NINGTHOUJAM KHAGEMBA MANGANG	12	Sub-Treasury Officer
2	M. BROJENDRO SINGH	6	Senior Accounts Assistant
3	MAYENGBAM MINAKISHORE SINGH	5	Senior Accounts Assistant
4	RITA KEISHING	4	Junior Accounts Assistant
5	KHANGJRAKPAM IRINA CHANU	4	Junior Accounts Assistant
6	CHONGTHAM MEDINA CHANU	4	Junior Accounts Assistant
7	L. JAWAN SINGH	1	Daftry
8	THOCKCHOM REKHA DEVI	1	Peon

Name of Office : Lamphel Treasury

1	L. TOMCHA SINGH	12	Treasury Officer
2	S. IBUNGOCHOUBA SINGH	7	Senior Accountant
3	CH. HAIBI DEVI	7	Senior Accountant
4	PH. NABACHANDRA SINGH	8	Senior Accountant

5	SOPHIA KEISHING	5	Junior Accounts Assistant
6	B. JADUMANI SHARMA	5	Senior Accounts Assistant
7	GEORGINA MOIRANGTHEM	5	Senior Accounts Assistant
8	L. SATISHCHANDRA SINGH	4	Junior Accounts Assistant
9	S. GIRANI SINGH	1	Chowkidar
10	SR. SUHANI ANAL	1	Peon

Name of Office : Moirang Sub-Treasury

1	NINGTHOUJAM BASANTA SINGH	10	Sub-Treasury Officer
2	LAISHRAM IBOTOMBI	7	Senior Accountant
3	JOGEN SOROKHAIBAM	5	Senior Accounts Assistant

Name of Office : Jiribam Treasury

1	ARIF MUJAHID KHAN	12	Treasury Officer
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Name of Office : Churachandpur Treasury

1	LUCY HAOKIP	12	Treasury Officer
2	THANGKHOMAN	9	Assistant Treasury Officer
3	HAOKHOTHANG LENGEN	9	Senior Accountant
4	N. PUMSUANMUNG	7	Senior Accountant
5	DIMLHING	7	Senior Accounts Assistant
6	JAMTHIANLAL HANGZO	5	Senior Accounts Assistant
7	J. LALTHANGSEI	5	Junior Accounts Assistant
8	D. THANGKHOLUN HAOKIP	4	Junior Accounts Assistant
9	K. A. MERCY	5	Senior Accountant
10	LHUNKHOTINCHON BAITE	4	Junior Accounts Assistant
11	CHINGKHAMMANG	1	Sweeper
12	CALEB L. BUONGPUI	1	Peon

Proactive disclosure under Section 4(1)(b)(xi): the budget allocated to each agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

BUDGET PROVISION 2025-2026

Name of Department : Finance (Treasuries & Accounts)

Demand No. : 05

			(Rs. in lakhs)
Major Head: 2054 - Treasury & Accounts Administration			
Sub Major: 00 -			
Minor:	095 - Directorate of Accounts & Treasuries		
Sub-Head:	01 - Direction		
	Hill	Valley	Total
Detailed : 00			
01 - Salaries		68.25	68.25
06 - Medical Treatment		5.00	5.00
07 - Allowances		41.80	41.80
11 - DTE		5.00	5.00
13 - OE		60.00	60.00
19 - Digital Equipments		15.00	15.00
24 - Fuel & Lubricants		30.00	30.00
26 - Advertising & Publication		5.00	5.00
27- Minor Civil & Electrical Works		50.00	50.00
28- Professional Services		30.00	30.00
29 - Repair & Maintenance		20.00	20.00
49 - OC / ORE		5.00	5.00
Detailed : 01 - Electric & Water Charges			
13 - Office Expenses		10.00	10.00
Detailed : 02 - National Pension Scheme			
28 - Professional Services		100.00	100.00
Detailed : 03 - Digitization of Pension Records			
49 - Other Revenue Expenditure		25.00	25.00
Total		470.05	470.05
Minor: 097 - Treasury Establishment			
Sub-Head: 01 - Treasury/ Sub-Treasury Offices			
Detailed: 00			
01 - Salaries	231.00	425.25	656.25
06 - Medical Treatment	10.00	8.00	18.00
07 - Allowances	126.50	226.60	353.10
11 - DTE	15.00	9.00	24.00
13 - OE	30.00	37.00	67.00
16 - Printing and Publication	0.50	0.45	0.95
19 - Digital Equipments	3.85	5.28	9.13
24 - Fuel & Lubricants	11.00	9.00	20.00
29 - Repair & Maintenance	1.50	1.50	3.00
Total	429.35	722.08	1151.43

Major Head: 4070 - Capital Outlay on Other Administrative Services			
Sub-Major: 00 -			
Minor: 800 - Other Expenditure			
Sub-Head: 05 - Treasuries & Accounts			
Detailed: 00 -			
51 - Motor Vehicles		15.00	15.00
52 - Machinery & Equipment		10.00	10.00
71 - ICT		10.00	10.00
72 - Buildings & Structures		30.00	30.00
73 - Infrastructural Assets		0.05	0.05
74 - Furniture & Fixtures		6.00	6.00
	Total	71.05	71.05

Major Head: 2030 -Stamps and Registration			
Sub-Major: 01 - Stamps Judicial			
Minor: 101 - Cost of stamps			
Sub-Head: 01 - Stamps Judicial			
Detailed: 00-			
21- Materials and Supplies		10.00	10.00
	Total	10.00	10.00
Sub-Major: 02 - Stamps Non-Judicial			
Minor: 101 - Cost of stamps			
Sub-Head: 01 - Stamps Non-Judicial			
Detailed: 00-			
21- Materials and Supplies		120.00	120.00
	Total	120.00	120.00

2071 - Pension & Other Retirement Benefits			
01 - Civil			
101 - Superannuation and Retirement Allowances			
01 - Superannuation and Retirement Allowances			
00-			
04 - Pensionary Charges		165000.00	165000.00
	Total	165000.00	165000.00
102 - Commuted Value of Pensions			
01 - Commuted Value of Pensions			
00-			
04 - Pensionary Charges		45000.00	45000.00
	Total	45000.00	45000.00
104 - Gratuities			
01 - Gratuities			
00-			
04 - Pensionary Charges		42900.00	42900.00
	Total	42900.00	42900.00

105 - Family Pensions			
01 - Family Pensions			
00-			
04 - Pensionary Charges		27400.00	27400.00
Total		27400.00	27400.00
111 - Pensions to Legislatures			
01 - Pensions to Legislatures			
00-			
04 - Pensionary Charges		2500.00	2500.00
Total		2500.00	2500.00
115 - Leave Encashment			
01 - Leave Encashment			
00-			
04 - Pensionary Charges		25000.00	25000.00
Total		25000.00	25000.00
117 - Govt. Contribution for Defined Contribution Pension Scheme			
01 - Govt. Contribution			
00-			
04 - Pensionary Charges		30000.00	30000.00
Total		30000.00	30000.00

2049 - Interest Payments			
60 - Interest on Other Obligations			
101 - Interest on Deposits			
01 - Interest on Contribution under New Pension Scheme			
00-			
45 - Interest Payments		18.54	18.54
Total		18.54	18.54

Proactive disclosure under Section 4(1)(b)(xii): the manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes.

Not Applicable.

Proactive disclosure under Section 4(1)(b)(xiii): particulars of recipients of concessions, permits or authorizations granted by it.

Not Applicable.

Proactive disclosure under Section 4(1)(b)(xiv): details in respect of the information, available to or held by it, reduced in an electronic form

Forms, OMs and Notifications from time to time related to Pension, recruitment and other matters are available in the Directorate' s website in electronic format.

Integrated Financial Management System (IFMS) web portal is designed and developed to provide user interface to various users of treasury department in the state. This portal provides real time financial transactions of State Government performed at 19 Treasuries/Sub Treasuries connected through dedicated lease line across the state.

Proactive disclosure under Section 4(1)(b)(xv): the particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use,

Latest information is made available to the public through Department's website. There is no library for public use. We have notice Boards, reception counters etc through which the public could access information during working hours.

Proactive disclosure under Section 4(1)(b)(xvi): Particulars of Public Information Office

<i>Name of Department</i>	<i>State Public Information Officer (SPIO)</i>	<i>Assistant Public Information Officer (APIO)</i>
Treasuries & Accounts, Manipur	N. Sudip Singh Director Treasuries & Accounts, Manipur	Assistant Director Treasuries & Accounts, Manipur

Proactive disclosure under Section 4(1)(b)(xvii): such other information as may be prescribed; and thereafter update these publications every year.

- (i) Annual Administrative Reports are published and updated annually.